

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
May 21, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9 a.m. this 21st day of May, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Christine Cartmell, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman
Paul Meyer, for George Skinner
Richie Fink, for Rusty Sullivan
Christine Cartmell, Secretary

George Skinner, Chairman, and Rusty Sullivan, member, were absent.

Others present were: Assistant District Attorney David Batton, Jim Williams, Melinda Duke, Brenda Wakeman, Denise Ellison, Gayla Sukenis, Valerie Mattheus, Chuck Ellsworth, Charles Wilson, Christi Wilson, Sherri Kinney, Joe Lester, Jason Morton, Susan Moffett, John Johnson, Joel Pruitt and Peggy Laizure.

Rod Cleveland moved, seconded by Paul Meyer, to table the minutes of the Regular Meeting of May 14, 2012.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, Rod Cleveland moved, seconded by Paul Meyer, to accept and possibly award later, County Bid #HWY-1557 – Non-encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from June 7, 2012 through September 6, 2012.

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Blaco Construction	Haskell Lemon Construction Co.	Silver Star Construction Co., Inc.	T. J. Campbell Construction Co.
B.I.D. #HWY-1558 DEPT: Co. Commissioners DATE OPENED: 5-21-12				
List of Individual Items Four Months 31 Meter Incorporated Contract to provide Materials and Installation of Asphalt Concrete Base and Surface Course (see attached List of Aggregates)				Awarded To: Tabled 5-21-12
The bid term will be from June 10, 2012 through October 03, 2012				
Notice required by bidding vendor:	10 days	10 days	10 days	4 days
Will deliver and start construction:	10 days	5 days	5 days	4 days
Vendor's Statement:	50 tons minimum any single project	500' for a per location minimum	250 tons per day minimum	500 tons minimum order
Contract Representative:	Dwight Baalen Member	Bob Leason Co. President	Chris East Plant Manager	O'Flynn Sewell Vice President
Address:	3533 National Drive, Nashua, NH 78068	P.O. Box 26608, Oklahoma City, OK 73147	2101 S. Broadway, Muskogee, OK 75150	P.O. Box 15139, Oklahoma City, OK 73158
Telephone Number:	603-566-0000	405-547-8069	405-947-1320	405-672-0500
Mobile Phone Number:			405-577-2007	405-672-3854
Fax Number:	603-529-6799	405-947-6068	405-950-9560	405-672-0890
Has mass relationship Address:	YES	YES	YES	

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the CED #5 Project Application for Cleveland County District #1 in the amount of \$25,000.00 for Addition to County Barn – Open sided covered structure.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to rescind and re-Award #HWY-1546 – rescind awarded items on Page 5, Coarse Aggregates Rhyolite, 1 ½” Crusher Run, F.O.B. Quarry to Hanson Aggregates for \$3.95 and re-award to 1” Crusher Run, F.O.B. Quarry to Hanson Aggregates for \$3.95. Vendor put quoted amount in wrong column.
(The following memo was written by Rod Cleveland):

MEMO

To: Purchasing Department

From: Rod Cleveland

Date: 5-14-12

RE: Bid #COM1-1550

After reviewing the bid for the Motorgraders, the lowest bidder is not compliant with the bid proposal. Please award to the next lowest and best bidder, Warren Power & Machinery, Inc.

- The bid proposal was asking for a **Guaranteed Repurchase price** and the low bidder offered a Trade-In Value of \$164,000.00. Warren Power & Machinery, Inc. offered a Repurchase price of \$180,000.00

The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to amend agreement to the Original Cox Communications Contract at 128 S. Peters for an additional recurring monthly charge for “Cox Connect PRI Digital Facility” fee at \$349.00 a month.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to renew the FY2012 Secure Detention Contract for FY2013 between the Cleveland County Board of Commissioners and Office of Juvenile Affairs for Regional Secure Detention Services and the FY 2013 Affidavit of Assignment.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to accept the Office of Homeland Security 2010 Homeland Security Grant and the Terms and Conditions of the Grant.

The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the service agreement between Cleveland County District #1 and Waste Management for service July 1, 2012 through June 20, 2013. Monthly service is \$72.06.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the assured print pricing service between the Cleveland County Commissioners and Thomson West (Thomson Reuters). The agreement is for 24 months with an addendum for Non availability of funds clause.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the contract between Cleveland County and ROCMND Area Youth Services, Inc., operating the Craig County Juvenile Detention Center from July 1, 2012 through June 30, 2013 in the amount of \$17.02 per day per child. The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the contract between Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$16.00 per hour for coordination services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$6,255.00. The contract is to be effective July 1, 2012 through June 30, 2013.
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the agreement between Cleveland County Health Department and NorthHaven Church to provide a location and support services for the Early Foundation Replication Project. The Agreement is to be effective July 1, 2012 until June 30, 2013 not to exceed \$2,856.00.
The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the contract between the Cleveland County Fair Board and Sooner Copy Machines, Inc. for a Sharp MX2300N copier for January 1, 2012 through June 30, 2012. The cost is \$12.00 per month for a period of one year which covers 1,000 B&W copies per month. Additional copies will be invoiced at \$0.01 for B&W and \$0.08 for color.
The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the notice of appointment of requesting officer Daniel Thatcher for the Cleveland County Health Department for Appropriation Accounts MD1A, MD1C, MD2, MD3 and MD3B, beginning June 1, 2012.
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the software maintenance and technical support agreement between the Cleveland County Sheriff’s Office and The Percs Index Inc. to provide support services in the amount of \$500.00 per year for a 12 month period with one automatic renewal for a consecutive one (1) year period.
The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the resolution disposing of #JCP349 Computer HP, from the Court Clerk’s Office which was traded.
The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the contract between Cleveland County Health Department and Norman Public Schools to provide instructional services for up to two children 3 years of age enrolled in the Early Foundations program for the Norman Public Schools. The Health Department will bill Norman Public Schools at a rate of \$833.00 per month

for services of up to three instructional assistants. Travel related to training for instructional assistants will be billed at a rate of \$0.555 per mile and shall not exceed costs authorized by the State Travel Reimbursement Act. The contract shall not exceed \$20,000 per program year.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the certificate of requesting officers on Blanket Purchase Order Numbers:

12-0005 – F2	12-0082 – T2A
12-0259 – SM2	12-0112 – T2A
12-0260 – SM2	12-0312 – T2A
12-0270 – SM2	12-0330 – T2A
12-0300 – C2	12-1092 – T2A
12-0305 – C2	12-2453 – T2A
12-0368 – C2	12-2871 – T2A
12-1702 – D2	12-3389 – T2A
12-2733 – H2	12-3494 – T2A
12-3020 – E2	12-3749 – T2A
12-3454 – D2	12-4195 – T2A
12-3657 – SM2	12-4509 – T2A
12-3831 – E2	12-4724 – T2A
12-3921 – E2	12-4791 – T2A
12-4203 – E2	

12-0152 – MD1C
12-0178 – MD1C

The vote was: Rod Cleveland, yes; Richie Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. <u>District #1 Warehouse:</u>	
12-5588 – Southwest Trailers & Equipment	\$ 5,500.00
b. <u>District #2 Warehouse:</u>	
12-5591 – T2A Dave’s Small Engine Repair Inc.	\$ 750.00
12-5592 – T2A Copelin’s Office Center	\$ 750.00
c. <u>District #3 Warehouse:</u>	
12-5595 – T2A Dolese Brothers Company Inc.	\$ 1,000.00
d. <u>OSU Extension Center:</u>	
12-5586 – E2 Copelin’s Office Center	\$ 1,000.00
e. <u>Cleveland County Sheriff’s Office:</u>	
12-5579 – CFBRE2 K & S Auto Service	\$ 500.00
f. <u>Cleveland County Health Department:</u>	
12-5560 – MD1C Amy Rumsey	\$ 100.00
12-5596 – MD2 GALT Landscape LLC	\$ 800.00

The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 765,146.38

b. Highway Fund	456,467.17
c. Health Fund	13,737.94
d. Sheriff Service Fee Fund	3,424.72
e. Sheriff Cleveland County Justice Center Fund	178,674.54
f. Sheriff Federal Share Revenue Fund	952.52
g. Sheriff Jail Fund	13,262.43
h. Sheriff Revolving Fund	4,598.17
i. Sheriff Courthouse Security Srvc. Fee Fund	30,711.25
j. Treasurer Certification Fee Fund	612.49
k. Fair Board Fund	1,959.69

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Richie Fink, yes.
Motion carried.

There was no New Business to come before the Board.

Rod Cleveland said the parking lot at the Fairgrounds was finished except for the striping. He thanked District 2 for their help, District 3 and the City of Norman paving crew.

Charles Wilson asked Commissioner Cleveland what the CED was, how we could use the money and if the money was included in the District 1 budget.

There being no further business to come before the Board, Rod Cleveland moved at 9:23 a.m. to adjourn. Paul Meyer seconded the motion.

The vote was: Richie Fink, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted May 18, 2012 @8:44 a.m.)